

# **Carbon School Parents Association Agenda**

May 1, 2025

## **General Meeting**

### **1. Call to Order: 5:39 Pm**

**In attendance: Mary Longuepee, Alisha Meehan, Brittany Winther, Tina Froese, Kim Nicholson, Tara Reed, Kealey Gordon**

### **2. Agenda:**

2.1. Additions to Agenda

2.2. Approval of Agenda; Tina approves agenda, Mary seconds

### **3. Review of Previous Meeting Minutes:**

3.1. Approval of Meeting Minutes from March 19, 2025. Brittany approves meeting minutes and Tina seconds.

### **4. Correspondence:**

4.1.

### **5. Reports:**

#### **5.1 Treasurer Report:**

Preschool Acct: \$7006.16

General Acct:\$4195.46

Casino Acct: \$16563.60

We received a \$10000 donation from COP.

#### **5.2 Preschool Report:**

Program Plan - Kim to update; this is what the preschool needs to follow. Trying to ensure the program plan is more user friendly. It has been submitted and some additional changes were needed but it will hopefully be approved prior to next school year.

Funding Increase:

Teacher:

- Tina Froese has graciously taken on this role. Mary Longuepee will be the additional employee in the classroom.

Registration:

- Preschool has 4 registrants so far.

#### Preschool Fees:

- 25/26 fees set to \$35-\$40 depending on registration numbers. Kim motions to make preschool fees for the 25/26 school year \$40, Kealey seconds.
- Kim motions that we pay for both Tina Froese and Mary Longuepees First Aid Certification, Kealey seconds.
- Draft budgets predict 8 students will create enough revenue to afford a teacher's assistant with possible none to minimal AGLC and fundraising dollars.
- Grant funding reporting stated that preschool fees were not covered under this. Kim has worked on making sure that we are receiving proper grant funding and we receive grant funding per student to help assist with fees to pay for items to be used in the classroom. We will have to look further into this to ensure we are completing billing appropriately and are receiving the full funding from the grants. We expect money from grants mid-May and parents will be reimbursed but we will have to watch this better for next year to ensure that the preschool is receiving the proper funds.

#### Assistant Teacher:

- Position is dependent if we have over 6 students, budget is better with 8 but position can be discussed with 7 students as well.
- Tara approached Mary Longuepee about taking on this role, paid \$15/hr for 3 hrs per class. Mary is interested in the position.

#### Fundraising:

- Do we wish to open a preschool fundraiser? Could offset costs for teachers assistant and still ensure we have enough budget for class supplies - previously done; coffee/tea sales and Mabel's labels.
  - We will look again into this for the following year.

### **6. Old Business:**

- 6.1. Inclusive Spaces Program Grant- tabled to next year. We will reapply for next year.
- 6.2. Casino - successful casino with everyone showing up to cover their shifts and we will receive our funds in the next few months.

### **7. New Business:**

- 7.1. Donation Request - Ski Trip Transportation Cost for Carbon School: \$667.20; Tina motions to pay for the cost of transportation for the ski trip; Brittany seconds.
- 7.2. Donation Request - Kindness & Gratitude Motivational Magic presentation: \$733.95; Kealey motions to cover the cost of this presentation; Kim seconds
- 7.3. Casino Chair Resignation- Emily Barnes has resigned; motion to accept Kim Nicholson in the position made by Brittany; seconded by Tina.

- 7.4. Teacher appreciation day May 6, 2025; motion for Mary to go to Tim Hortons and get coffee orders and donuts not to exceed \$100, seconded.
- 7.5. Gift for Mrs. Hewey; motion to purchase a gift not to exceed \$100 made by Brittany; seconded by Kealey
- 7.6. Transportation for 4 students to attend badminton divisionals in Three Hills - appx \$10/student; motion to pay for their transportation made by Kim, seconded by Tina.

**8. Adjournment: 6:07 PM**

Next Meeting: May 21, 2025 at 6:30pm

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