

Carbon School Parents Association Minutes

September 18, 2024

AGM Organizational Meeting

1. Call to Order: 7:20 PM

2. Executive Nominations and Elections

President: Kim Nicholson nominates Tara Reed; Tara Reed accepts position; all in favour

Vice President: Kim Nicholson nominates Jolene Nelson; Jolene accepts position; all in favour

Secretary: Kim Nicholson nominates Kealey Gordon; Kealey Gordon accepts position; all in favour

Treasurer: Kealey Gordon nominates Kim Nicholson; Kim Nicholson accepts position; all in favour

Casino & Raffle Chairperson: Kim Nicholson nominates Emily Barnes; Emily Barnes accepts position; all in favour

3. Adjournment: 7:25 PM

General Meeting

1. Call to Order: 7:26 PM

2. Agenda:

2.1. Additions to Agenda

2.2. Approval of Agenda: Kim motions to approve agenda; Tina seconds

3. Review of Previous Meeting Minutes:

3.1. Approval of Minutes from June 19, 2024- Emily motions to approve minutes; Kim seconds

4. Correspondence:

4.1.

5. Reports:

5.1 Treasurer Report; Financial report was accepted; financial reporting for grant funding needs to be submitted 9 months following the previous submission

Casino- \$13870.45

General- \$3531.18

Preschool- \$4497.57 (\$700 will have to be returned from grant funding via pre-payments)

5.2 Preschool Report: Alisha Meehan has been hired to take on the role. She is currently working on getting her level 1 certification.

- Start date for "Meet the Teacher": October 8, 2024

6. Old Business:

6.1.

7. New Business:

7.1. Remove Alisha Meehan from signing authority and online banking access; Kim motions to remove Alisha from signing authority; Tina seconds

7.2. Add Jo Nelson to signing authority and online banking access; Tina motions to add Jo Nelson to signing authority; Kim seconds

7.3. Request for funding for School Chromebooks; Tina motions to pay \$5000.00 towards the purchasing of 20 Chromebooks; Emily seconds

7.4. \$2,000.00 Donation Request from Mr. Hazelton for shop resources. Council has recommended that we instead allocate these funds towards Carbon School students towards their fees for Shop Class instead; Kim motions to instead transfer these funds of \$2000 to Carbon School students Option class fees specifically; Kealey seconds

7.5. Request for funding for First Aid training for Alisha Meehan, Preschool Teacher: Tina motions to pay for the cost of this; Emily seconds

7.6. Raz Kids K-4 Reading subscription; Kim motions we pay \$345.07 to purchase a subscription to this; Tina seconds

7.7. Ipad purchase for grade 1/2 class; Mrs Hewey has requested 4 new ipads with approximate cost of \$3000.00. Tara motions to provide \$3000 for Ipads; Emily seconds

7.8. SumDog subscription for elementary classes; Tina motions to pay \$391.95 for a subscription; Kealey seconds

- 7.9. Brightwheel Program- program the preschools and daycares use to provide accounting, payroll, and communication tool between parents. We will look further into this in regards to costs and will follow-up.
- 7.10. Remainder of Payment - Barney's Field Trip Transportation- Kealey motions to pay \$357.20; Tina seconds
- 7.11. Preschool Fundraiser - Mothers Day flower basket raffle. - we will shelf this to another time period
- 7.12. Oktoberfest volleyball tournament - PAC will take this over and we can create a committee to undertake this activity. Kealey, Tara, Kim, Alisha and Jo will create a group to discuss this process.
- 7.13. Do we have anything to contribute to the Village October newsletter? Maybe our welcome new teacher profile? Alisha created a write-up for this and will submit this and the start date.
- 7.14. Transportation to Telus Spark Centre- Kim motions to pay a maximum of \$500 for transportation for the Grade 1-4 to go to Telus Spark Centre on October 24; Tina seconds

8. Adjournment: 8:19 PM

Next Meeting: October 16, 2024 at 6:30pm
Email: carbonpac@gmail.com