



Carbon School Parent Association

Box 250

Carbon, AB T0M 0L0

Email: carbonpac@gmail.com

Volunteering at Carbon Preschool.

Parents and teachers together help your child develop to his or her full potential. It is a requirement of the Early Learning and Child Care Regulation that a second adult be present for the duration of class if the student attendance exceeds 6 students in class. For this role, PAC is unable to hire a second paid employee, therefore we request your assistance in our classroom as a parent volunteer. Volunteer requirements will correlate with enrolment and therefore could change as the need arises. We would like to request all parents, grandparents or interested extended family to complete the following to ensure our Preschool is operating to the best of its ability for our students.

All volunteers at Carbon Preschool must complete a **Name-Based Criminal Record and Vulnerable Sector Check, Child Intervention Check**, as well as sign the following **Confidentiality Statement** and return all documents to the school office. This is in place to ensure the safety of our students.

Visit the link below for Instructions and links to forms for volunteers:

<https://carbon.ghsd75.ca/parents/instructions2>

If you have a member of your extended family, or you know of someone in the community who would like to volunteer, please pass on this information and advise them of the requirements to volunteer in our classroom.

We are asking that all volunteers complete these checks for the 2024-2025 school year, no earlier than July 16, 2024. Documents are considered invalid if issued more than 8 weeks prior to the start of class.

We thank you in advance for your cooperation in this matter. Please do not hesitate to contact the school if you have any questions.

Kind Regard,

Tara Reed
President
Carbon School Parent Advisory Council
Carbon Preschool

Carbon Preschool Confidentiality Statement

As a volunteer at Carbon Preschool, within Carbon School, I do hereby certify that I will respect the confidentiality rights of every child who attends Carbon Preschool and Carbon School. I understand that the confidentiality of each child's information is strictly maintained to protect the privacy rights of the parents and children. I pledge that I will not discuss or otherwise communicate any form of information concerning the care or condition of any child with unauthorized individuals.

Print Name: _____

Signature: _____

Date: _____