

Carbon School Parents Association Agenda

April 19, 2023

1. Call to Order: meeting called to order at 7:10 PM

2. Agenda:

2.1. Additions to Agenda- added 7.3

2.2. Approval of Agenda-

3. Review of Previous Meeting Minutes:

3.1. Approval of Minutes from March 28, 2023- Mary L motions to approve meeting minutes; Kim N seconds; all in favour; motion passed

4. Correspondence:

4.1.

5. Reports:

5.1 Treasurer Report

- Bank Account Balance: Casino: \$24323.40, Preschool: \$6370.53, General: \$3770.67
- Payroll Update- we will continue to email the hours to Omni Management; they will input all the information and will submit payroll; Kim N has created a system to keep track of hours; and Stephany receives pay via e transfer
- Grant Subsidy Update; retroactive pay has been submitted from the Government of Alberta "Child Care Claims Program"; this was in excess of \$5000. This Affordability Grant should carry over year-to-year. The only changes should be if we get new admin, teachers or signing authority.

5.2 Preschool Report- Stephany had no concerns; We will remove Ryan as contact person in the 2023/24 school year and a Council member will become the new authority.

- Motion will be tabled for September to switch days to Monday's and Wednesday's. As well, if we could switch the timetable for pickup and not have it during lunch as there seems to be a lot of overlap with students and parents; it seems to be congested in the one boot room area.
- New contract for the following year- look into the current contract; potentially offer this to Stephany Roberts again. Will be discussed at our May meeting.

- Motion to switch preschool to start in September rather than October- tabled for discussion in May.
- Should we do an open house- at the open house also ask parents/guardians in regards to having preschool full days
- Preschool Grant- there is a grant to make the school more inclusive in the amount of \$70000. Mary L will potentially apply for this grant and will send the grant on to Joan B. and Ryan H.
- Open House and Kindergarten Registration- May 25
- Preschool Open House/Registration- Thursday, May 18 at 6:30
- Stephany had sent 2 emails asking for the approval of water beads for the Preschool; Mary L makes a motion for the purchase not to exceed \$100; Kealey G seconds; all in favour; carried
- Mother's Day Teapots- Kim N motions to approve funds for Mother's Day tea not to exceed \$100; Mary L seconds; motion carried
- Preschool Vacuum- Mary L motions to purchase a new vacuum for the preschool not to exceed \$40; Kealey seconds; motion carried
- We must update the "Program Plan" with the Child Care Licensing Officer to state that the program will operate until May 30th rather than June 20, as previously stated
- Kim N motions to approve report as read; Kealey G seconds; motion carried.

6. Old Business:

6.1. Criminal Record Checks- Kim N is still in the process of getting it completed.

6.2. AGLC

- Updated Bylaw Filing with CORES- has been sent; they are behind and once it has been processed it will then get sent along to AGLC
- Financial Report - this report has been sent; waiting to hear back that everything is in place

7. New Business:

7.1. Fundraising - Selling a different treat for a profit a couple times a week (popsicles, candy bags, etc.)- Kim N motions to begin selling ice cream treats at lunch once a week for the month of May(Thursdays) ; Kealey G seconds; all in favour; carried

Kim N motions not to exceed \$200 on the purchase of the ice cream treats;
Kealey G seconds; all in favour; carried

- 7.2. Swimming Lesson Donation; Kim N motions to approve \$15 towards each student involved; Kealey G seconds; all in favour; carried
- 7.3. Grow Light- Kim N motions to provide funds not to exceed \$600 for Grow Lights for Ms Van Bavel Tower Garden Lights, Mary L seconds; all in favour; motion carried
- 7.4. Transfer of Funds; Mary L motions to transfer \$504.00 from Preschool Account to General Account; Kim N seconds; all in favour; carried.
- 7.5. T4A- will need to be issued for Holly Peever for 2023. This will need to be something we will have to remember for tax season in 2024.

8. Adjournment: meeting adjourned at 8:11 PM

Next Meeting: May 24, 2023 at 7:00pm (Tri Campus)