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**!**

Volunteering at Carbon School

Re: Name-Based Criminal Record and Intervention Checks to volunteer at Carbon School

To Whom It May Concern,

At Carbon School, we rely on the countless hours donated by volunteers and our school is a great place to be because of these efforts. Because the safety and well-being of all students at Carbon School is paramount, we must ensure that all volunteers qualify according to Golden Hills School Division Administrative Procedure 490 and 491. As such, all volunteers (classroom, drivers, coaches etc) must obtain a **Name-Based Criminal Record Check** and **Vulnerable Sector Check** from the Drumheller RCMP detachment along with an **Intervention Check** through Child and Family Services.

Please provide \_\_\_\_\_ with the appropriate forms to complete these checks as they will be volunteering at Carbon School. They understand that they will need to provide appropriate identification and complete the required forms.

We thank you in advance for your cooperation in this matter. Please do not hesitate to contact me with any questions or concerns.

Sincerely,

**Ryan Hatch**  
**Principal**  
**Carbon School**



Website: carbon.ghsd75.ca  
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